

**Wakefield Learning Disability Partnership Board  
Carers Delivery Group**  
[www.wakefieldldpb.org.uk](http://www.wakefieldldpb.org.uk)

**Date:** Thursday 6<sup>th</sup> October 2011

**Time:** 10:30am

**Venue:** Gerry Byrne Room County Hall

**Present:** Chris Clark – Carers Wakefield and District  
Lucy Horobin – Learning Disability Carer Support Worker  
Don Teal – Carer  
Barrie Warner – Carer and Learning Disability Partnership Board Member  
Margaret Short – Carer and Learning Disability Partnership Board Member  
Margaret Sparks – Carer and Learning Disability Partnership Board Member  
Mr Chadwick - Carer  
Mrs Chadwick – Carer  
Vince Knight – Workforce Development Officer  
Jayne Gilmour – Service Manager Care and Support Transformation

**Apologies:** Leona Batty – CTLD West Manager  
Sara Pearson – Partnerships Co-ordination  
Anne Peat – Carer  
Mandi Gay – Carer  
Susan Ward - Carer  
Judith Arnott – Carer

**Copy for**

**Information:** Kathleen Lockwood – Carer  
Jane Tandoc – Carer  
Julie Easter – Carer  
Gail Merrifield – Carer  
Doreen Rushworth – Carer  
Ann Jackson – Carer  
Liz Bousfield - Carer  
Christine Gatley – Carer  
Mandy Clifton – Carer  
David Clifton – Carer

Tracy Johnson - Carer  
Jon Rigby - Carer  
Tony Walker – Carer  
Margaret Thickett – Carer  
Mary Hick – Carer  
Tony Hick – Carer

## **1. Introductions and apologies**

Apologies listed above.

## **2. Minutes of the last meeting**

The minutes of the meeting on Thursday 18<sup>th</sup> August 2011 were agreed as a true record.

## **3. Matters arising**

**CTLD structure and re-organisation** – Chris asked Jayne if the structure of the Community Teams for Learning Disabilities (CTLD) had been sorted out. Jayne said the structure of the CTLD has been decided but the restructure of the Transformation and Commissioning Teams had not yet been decided.

## **4. Wilf Ward Trust**

As a result of a successful presentation about the services they offer, the group decided an invitation would be extended to other service providers to attend future meetings.

## **5. Financial statements consultation**

Barrie received a letter from Vicki Hughes stating she had completed a consultation with a variety of service user groups. A meeting had been arranged with Duncan Smith to discuss the outcome of the consultation.

Barrie's son received a statement recently but none of the information previously agreed was on the statement. Barrie felt this issue was back at square one and he was not sure what action he should take. Don Teal asked if it was possible to get examples of best practice regarding this issue from other authorities. Barrie agreed this would be a good way forward, along with advice and support from Inclusion North.

## **6. Payments to carer and service user representatives**

Barrie felt the issue of stopping payments to carers and service user representatives attending the Partnership Board was not addressed at the last Partnership Board meeting. Barrie felt some guidance was needed on this issue from Inclusion North and will write a letter highlighting his concerns.

## **7. Acute Liaison Nurse**

The funding for the post of Acute Liaison Nurse ends in March 2012.

Margaret Sparks expressed her concern previously in Partnership Board meetings about future funding. She hoped Marie Gibb would come to a Partnership Board meeting to review the post but this has not yet been possible. Jayne did confirm that the duties of this post are essential but the PCT are looking at alternative ways of delivering this post.

There are various negotiations about a new contract for this post between the PCT and Wakefield Council and Jayne will feedback to the group as soon as possible.

Jayne confirmed that the post of Acute Liaison Nurse will be on the agenda for the next Partnership Board meeting in December and an invitation will be sent to Marie Gibb.

Mr Chadwick had first-hand experience of how important the Acute Liaison Nurse role is as his son was admitted to Pinderfields Hospital with a fractured hip over the Easter holidays. Mr Chadwick said it was very difficult to communicate with the nursing staff regarding his son's needs, but as soon as Peter got involved everything ran smoothly.

## **8. Self assessment forms**

Margaret Sparks confirmed that Katherine (daughter) will no longer need a medical assessment or interview in relation to her daughter's support allowance.

## **9. Jayne Gilmour – role of the group**

The sub-groups that were part of the Partnership Board had clear aims and action plans. This was spearheaded by

Rebecca Squirrell who was a great asset to the Partnership Board. Unfortunately Rebecca has moved on and over the past year the structure of the Board has changed dramatically.

Jayne asked what carers want to get out of the Carers Delivery Group. Members said they want more engagement and communication in the decision making process, and the role of the group needs to be more about receiving and giving information. Jayne agreed and suggested the group could become a forum and a more structured consultation group involved in reviews such as advocacy and Shared Lives reviews that are taking place at the moment.

Barrie agreed this was a good step forward as the Partnership Board now only meets every 3 months which is too infrequent to respond to Government consultation.

Jayne agreed to arrange for Family Services to do a presentation at the next Carers Delivery Group meeting on Thursday 17<sup>th</sup> November, about reviews that are currently taking place around advocacy and Shared Lives, so carers can be involved in the consultation.

In terms of the future direction of the group, Jayne spoke about the Carers Strategy and showed a document entitled Action Plan Priorities. Chris agreed to consider this alongside key areas for action and the terms of reference for the group, and bring it to the first meeting in 2012.

Margaret Sparks asked if there was any support/funding from the council for a future Carer Development Day as it was felt this event was a real benefit to carers. Jayne asked the group to put together an estimation of costs for the event and also suggest a free venue.

## **10. Carer involvement in staff training – Vince Knight**

Vince came to the group to discuss how carers could contribute to staff training. Vince identified areas where he thought carer involvement was particularly important, especially around challenging behaviour, autism and staff induction.

Margaret Sparks said she had been involved in learning disability awareness training for hospital staff. The programme had been very successful.

Vince will send a full training programme to the Carers Delivery Group so members can look through and discuss the level of involvement.

## **11. Group updates**

None

## **12. Any other business**

- ◆ **Inclusion North** – To offer training to carers and service users about how to make the Partnership Board more carer/user led. Dates suggested are either 8<sup>th</sup> or 9<sup>th</sup> December 2011. Barrie is in London on both occasions.
- ◆ **Carers Wakefield and District** – Annual General Meeting on Wednesday 19<sup>th</sup> October 2011 10:30am in Wakefield Town Hall.
- ◆ **Carers Rights Day** – Friday 2<sup>nd</sup> December. Carers Conference 10am to 3pm at Wakefield Trinity Wildcats.

## **13. Next meeting**

The next meeting is on Thursday 17<sup>th</sup> November in Committee Room B in County Hall.

Thursday 19<sup>th</sup> January 2012 Committee Room C County Hall  
Thursday 1<sup>st</sup> March 2012 Gerry Byrne Room County Hall