

# **SAFEGUARDING DELIVERY GROUP MEETING**

**THURSDAY, 07 JANUARY 2010**

## **MEETING ROOM 2, GRANGE VIEW**

**Present:** Jim Leyland – Service Manager, Assessment & Care Management:  
Integrated Teams  
Louise Hamilton – Development Manager, Wakefield MDC  
Jill Ferguson – Principal Contracts Officer – Wakefield MDC  
Marie Gibb – Strategic Health Facilitator – SWFYT  
Rebecca Squirrell – Learning Disability Partnership Manager –  
Wakefield MDC  
Christine Eason – Admin Support Officer

**Apologies:** Dennis Appleyard, Don Clark, Debbie Gittins, Janine Lunn, Lee  
Oldfield

### **1. APOLOGIES AND INTRODUCTIONS**

Members introduced themselves and apologies were given.

### **2. MATTERS ARISING FROM PREVIOUS MINUTES**

Marie said that a review of Sonja Rhodes' post was taking place and in the interim all safeguarding issues are being directed to Kate Firth.

Representation – we do not have a representative from the PCT.

Representation –it would be more advantageous if a representative from Probation Service attends the delivery group rather than the Partnership Board – Don Clark to provide a link from Probation.

Mandi Gay to be the Carers Representative for the delivery group.

Jim Leyland to attend HOT (Hear Our Thoughts) group meeting and to feedback information to delivery group.

### **3. ATTENDING MEETING**

Louise Hamilton linking in with Safeguarding and Mental Capacity issues.

Rebecca Squirrell linking in with Hate Crime.

Jill Ferguson to report to Contracts and monitor any issues that arise from the meeting.

#### 4. **INDEPENDENT SECTOR**

Jim Leyland asked if there were any Safeguarding Protocols followed by the Independent Sector. Jim attended a Provider Forum early last year. Jill Ferguson said that she was not aware of such a group – Jill to ask Mark Wakefield and Julie Osborn for information on this. We need to feed into the independent sector.

It was noted that Dennis Appleyard along with Claire Bracewell has been leading a Safeguarding Themed Independent Sector Forum. Claire Bracewell is responsible for liaising and training for the independent sector.

#### 5. **ACTION PLAN**

The Action Plan was discussed and updated.

#### 6. **SAFEGUARDING INCIDENTS**

Wakefield has a higher incidence of Safeguarding issues than other Authorities. As a result of this Wakefield Council is perceived as 'not very good'. It was suggested that this may be how we recorded the number of serious incidents. It was suggested that 'Mate Crime', Service User on Service User, be categorised separately.

#### 7. **SERIOUS CASE REVIEWS**

We must learn from Serious Case Reviews. Partnership Board to be made aware of them and how changes will be implemented. Jim Leyland made an informal report on past cases.

Louise Hamilton suggested holding an Annual 'Learning the Lessons Review'. It is easier to take in themes – could this be part of the Annual Conference? It would be advisable to keep stories short to have impact but these must make a difference and have influence. Could these be put together in a newsletter?

For the next meeting – devise a protocol on learning from Serious Case Reviews. Meeting to be held after Criminal Justice Issues.

To dedicate part of the Partnership Board to Safeguarding. Jim thinks the idea of an Annual Review will enable us to learn from each other and work together re Safeguarding.

#### 8. **HATE CRIME**

We have no data to reflect the success of the drama sessions and it was felt that these had a limited impact. There is a Home Office report on what we should be doing and we need to pick out what we intend to focus on for this year. Schools and places of safety were suggested. Rebecca to look at the Home Office Report in detail and also to re-write Action Plan item No 5.

It was also noted that despite several attempts to engage the Police re hate crime, they will not commit any time to this.

Rebecca brought to the meeting a proposal to work with schools to raise awareness. The project will be delivered within the existing SEAL (Social and Emotional Aspects of Learning). The theme relevant to us will be delivered in the Autumn term. It was suggested that we introduce service users from other Authorities to avoid them being recognised. Our HOT Group to provide details to other Authorities.

Bullying Behaviour – for people with communication disabilities – Jim Leyland passed information to Rebecca Squirrel.

## 9. **MENTAL CAPACITY**

Jim Leyland has carried out work with Care managers re Mental Capacity and stressed the importance to always consider capacity. Mental Capacity should be considered as important as safeguarding – the two are interlinked.

The main focus is to keep the two day courses running, one day of Mental Capacity training and one day of Safeguarding training. Training to include scenarios as theory is different from practice. Safeguarding to feed to Louise and incorporated in training.

Louise Hamilton is happy to help Service Users and Carers. To target through Carers Wakefield and HOT Group. We have to work out the most effective way of achieving this. People need to know about their rights. Louise to send 'easy read' material to sub group to be distributed with the minutes.

## 10. **TRAINING ISSUES/MISUNDERSTANDINGS**

As the onus is on the police to decide if someone has a Learning Disability there is a need to know who to contact. Who decides if an Appropriate Adult should attend – a prosecution is at risk if an Appropriate Adult is not provided. How should the police work with us? Who should the contact be in Court? To refresh our staff to understand the role of the Appropriate Adult.

Don Clark is the link with probation. Louise is the link for Lessons Learned, Appropriate Adult Guidance and East Read MCA.

## 11. **ANY OTHER BUSINESS**

There is an Advocacy Service in Slough who sell the work they have done. It may be worthwhile to purchase a copy of their DVD as this may be useful at Partnership Board.

Marie Gibb advised that Claire Bracewell and Vince Knight are working with the Independent Sector.

There are four workshops over two days with Independent Sector and Family Service workers and the aims of the workshops is to gain an understanding of national and local development aiming at improving the health of people with learning disabilities.

## 12 **DATE AND TIME OF NEXT MEETING**

Thursday 18 February 2010, 10.00 in Meeting Room 2, Grange View, Annie Street, Outwood.