

SAFEGUARDING DELIVERY GROUP MEETING

THURSDAY, 13 MARCH 2010

MEETING ROOM 2, GRANGE VIEW

Present: Rebecca Squirrell, Learning Disability Partnership Manager, Family Services – Chair
Louise Hamilton – Development Manager, Wakefield MDC
Don Clark, Advocate, Your Voice
Debbie Gittins, Head of Care, Millennium Care Services
Lee Oldfield – Community Nurse – CTLD South
Ian Ellam – Contracts Officer
Marie Gibb – Strategic Health Facilitator - SWYPT
Mandi Gay - Carer
Vincent Knight – WDO (Learning Disabilities) Family Services

Apologies: Jim Leyland, Dennis Appleyard, Janine Lunn, Jill Ferguson

1. APOLOGIES AND INTRODUCTIONS

Members introduced themselves and apologies were given.

2. MATTERS ARISING FROM PREVIOUS MINUTES

Serious Case Reviews

Louise Hamilton and Jim Leyland met on 06 April – Dennis Appleyard did not attend this meeting as he is now on a secondment. LH & JL discussed learning lessons and how we learn from situations. The NHS report Serious Case Reviews to the Strategic Health Authority and are logged on a data base. How could we do this within Family Services? LH to discuss further with Jim and the person who takes over DA's post.

Mental Capacity

Jim Leyland attended HOT Group Meeting on the 28 April – to feedback information at next meeting.

Action Plan 5 – Safe Places

Louise Hamilton fed back information re an initiative across Devon and Cornwall to offer a safe place in businesses and shops for people with a Learning Disability who feel vulnerable in public. There are 38 towns in this district which offer differing numbers of shops taking part e.g.

Exmouth, a large town has 37, while smaller towns have only one or two. The businesses are mainly local but do include larger shops such as The Co-op, Post Office, Boots and Charity Shops.

Louise will continue to liaise and work on project.

Disabled Go has a website which advertises fully accessible shops and business that are disabled accessible. Stuart Bolton is the lead for this scheme. This scheme should link in with Safe Places.

Action: Invite Stuart Bolton to next Safeguarding Delivery Group meeting.

Criminal Justice Issues

Action: to invite Robert Voakes to next meeting.

Safeguarding

This item referred to Deprivation of Liberty training for Care Homes where attendance was only roughly 50% - Louise to clarify at next meeting. Louise Hamilton explained that this is a rolling programme and more homes will attend training in future. LH is in contact with a company who is willing to deliver training to Care Homes and this is to be explored further.

Ian Ellam to follow up contracted and non-contracted LD care homes. LH to contact all care homes. These are already being targeted with CQC involvement.

Criminal Justice

Action: There was a discussion regarding supporting this with learning disability who are in contact with the criminal justice system. It was noted that there previously had been a Diversion from Custody Team for mental health. LH agreed to contact former members to ascertain if any of the policies are still in existence in order for this group to consider.

Amendments to minutes

Under 3 - Publications

Paragraph 6 should read: On a positive note David Grundy has the resources to put together a DVD on Mate Crime and is using the Millennium Drama Group for this.

Paragraph 10 should read: RS and JL to work together on a DMT Report re schools and hate crime.

Under 9 – Action Points

Debbie Gittins to e-mail other Providers to discuss Safeguarding/ Training/MCA/Deprivation of Liberty – not arrange a meeting.

3. **COMMUNICATION PLAN – RAISING PUBLIC AWARENESS OF SAFEGUARDING**

Any awareness scheme developed needs to be supported by the logo and the aim is to target the general public/staff/anyone visiting people's homes.

The aim is to:

- Link in with Wakefield Adults Safeguarding Board's public communications programmes to avoid duplication
- Identify target audience
- Use right correct channels on communication
- Pull in support from Customer Relations & Publicity team for help if we develop content.

In terms of council staff the communication channel is:

- Insight/Newstream/Staff Brief and other directorates' newsletters/Intranet/Internet

Wakefield District NHS:

- Internal Newsletter/Intranet and Internet. To contact Stephanie Gibson for key contact.

Police:

- Internal Newsletter/Intranet and Internet. To ask Mike Wadsworth to provide information regarding their news letter.

Mid Yorkshire and SWYPFT:

- Internal newsletter, Intranet and Internet – Marie Gibb to liaise.

Citizens:

- The Citizen/SWYPT Mind Magazine/Internet

Other ways to reach people:

- The press – but this could have cost implications
- Housing providers – approach Sarah Machin – Care Link. Link in with Housing Delivery Group.

- Carers of vulnerable people/charities/VOX/VAWD/Probation

To aim to carry out a positive campaign about keeping people safe, being positive in if you are worried about someone who you think is vulnerable and what to do in these circumstances.

Vincent Knight to contact Hull and Lincolnshire CC to ask how they approached this task.

Public Awareness

Lynn McIntosh could provide guidance about activity undertaken by the Safeguarding Board.

Jim Leyland to take to Safeguarding Group with our recommendations.

4. **SAFEGUARDING VULNERABLE ADULTS EVENT**

There is a conference re Safeguarding Vulnerable Adults on Wednesday 09 June 2010 at the Manchester Conference Centre. Louise Hamilton will support anyone who wishes to attend this event. Please contact Louise regarding this.

5. **ACTION PLAN**

The links between Safeguarding Adults Board and Safeguarding Delivery Group are through Lyn Burns and JL sends in minutes directly to LB.

Action Point 1

Cascading information to independent sector – Information is required every six months. Sam Key and Mark Wakefield are collating information on organisations who have received Safeguarding, MCA and DOLs training. The need for safeguarding is reinforced at every opportunity. LH is to provide a list to Contracts.

Independent Sector Forums – Contracts has the most regular contact with the independent sector providers and organises events and works with Clare Bracewell and Hazel Brooke. There are three events per year for Mental Capacity Act and none for Deprivation of Liberty. Hazel co-ordinates Personalisation/Physical Disabilities/Sensory Impairment element of events. Clare Bracewell identifies training needs through these events.

Vincent Knight advised that there is a booklet which gives information of what training is available and invites representatives from the Independent Sector. VK is to forward this to Chris Eason, Admin Support to be circulated with the minutes.

Action: for Hazel to consult the Group to input ideas when organising events.

Action Point 3 - Data Patterns

This is on hold until a person is identified to take over DA's post.

Action Point 4 – Serious Case Reviews

Further work to be undertaken – will need to liaise with DA's replacement.

Action Point 5 – Tackling Hate Crime

DMT report not done. To invite Emma Goodway (Hate Crime Lead) to the next meeting to discuss on how to roll out sessions.

Action Point 6 – Interface with mental capacity/safeguarding

Staff Development has training needs – to integrate safeguarding/ MCA/DoLs/ Guardianship.

Safeguarding means all agencies working together and knowing that they are interlinked. LH will come back after assessing the details from meeting held on 12 May (Legal Day with Peter Edwards). LH may run this course again.

It was discussed how training could be given about legislation to carers. Mandi Gay pointed out that this would have to be dealt with sensitively. There is not much information given to carers and it was suggested to link in with Chris Clark.

VK advised that there is a one day course on Safeguarding – but as the course content is full MCA/DoLs should be dealt with separately.

Action Point 8

What needs to be done to make it an Action Point – to be cross referenced to make more obvious.

Action Point 9

This is a large topic – to ask JL how he wants to deal with this.

Does this need to be broken down further or have a separate meeting? We need someone from the police who deals with Learning Disabled people as perpetrators. It is acknowledged that there is not an identified person for this.

We are unclear around how Appropriate Adults are identified but often CTLD staff are drafted in and it is acknowledged that they need training and Vincent Knight said that he would explore training available for Appropriate Adults. Probation services also need to be involved with this area.

6. **DELIVERY PLANS**

Delivery Chairs' meeting discussed the impact on possible changes to public sector funding– the group need to plan how we operate and deliver within existing funds. We have to maintain control on actions that are slipping. There may be no funding after 2011.

7. **ANY OTHER BUSINESS**

Terms of Reference of the Sub Group Meeting – Rebecca Squirrel to send to Louise Hamilton.

RS is leaving the Authority at the end of June. Becky advised to invite Emma Goodway, Hate Crime Lead, to progress the roll out of Hate Crime drama sessions.

8. **DATE AND TIME OF NEXT MEETING**

Thursday, 24 June 2010, 2.00pm, Meeting Room 2, Grange View.