

# **SAFEGUARDING DELIVERY GROUP MINUTES**

**THURSDAY, 24 JUNE 2010**

## **MEETING ROOM 2, GRANGE VIEW**

**Present:** Jim Leyland – Chair, Service Manager, Assessment & Care Management  
Ian Ellam – Contracts Officer  
Hazel Brook – Contract Development Officer, Voluntary and Community Sector  
Debbie Gittins, Head of Care, Millennium Care Services  
Mandi Gay – Carer  
Rebecca Squirrell, Learning Disability Partnership Manager  
Don Clark – Advocate, Your Voice  
Vincent Knight – WDO (Learning Disabilities) Family Services

**Apologies:** Dennis Appleyard, Sue Hanks, Janine Lunn, Louise Hamilton, Jill Ferguson, Marie Gibb

### **1. APOLOGIES AND INTRODUCTIONS**

Members introduced themselves and apologies were given.

### **2. MATTERS ARISING FROM PREVIOUS MINUTES**

Emma Goodway and Stuart Bolton were invited but both had other commitments.

Action: Emma invited to next meeting.

A meeting has been arranged for 30 July between Robert Voakes, Jayne Gilmour and Jim Leyland to discuss Criminal Justice issues.

Claire Bracewell e-mailed to ask for a copy of the booklet advising the Independent Sector of what training is available to them.

Markus Williams is to be Dennis Appleyard's replacement.

Jim reported on a Training Day held on the 12 May by Peter Edwards who gave three 'live' studies.

### Action Point 6 – Mental Capacity/Safeguarding

Debbie Gittins suggested developing an easy read book for service users and power point presentations for staff, with more detail made available if needed. If this proved successful with Learning Disabilities the technique could be delivered as staff training.

To look at all aspects of best interest. An individual approach should be taken when explaining best interest as if dealt with generically it could be seen as an attack.

Carers do not understand the complexity of the Mental Capacity Act.

### Action Point 9 – Criminal Justice

A separate meeting has been arranged between Jayne Gilmour, Jim Leyland and Robert Voakes to discuss Criminal Justice on 30 July..

It was asked what the eligibility criteria was for an Appropriate Adult? Anyone can be an Appropriate Adult – the main focus is ensuring the person is supported.

Training should be provided to the Police to enable them to identify if a person has a learning disability when in police custody and when to call medical help.

Pete Coia has offered free training to the police/court staff and JL will bring this up at the meeting on 30 July. There is a need to identify the difference between people with a mental health illness and a learning disability

It was asked what are the police procedures in place at present to identify learning disability. Autism and aspergers are now classed under Mental Health. Key principles are needed by the police to bring in an appropriate adult if needed.

## 3. **EVENTS**

Hazel Brook explained her role within voluntary and community sector development.

Hazel works with the voluntary sector, which includes a vast range of small groups within the community, providing support and advice and raising awareness on commissioning, procurement and training opportunities and how to apply for help to achieve this to obtain the best results for all organisations.

There is a website 'Wakefield Together' which is the Wakefield Voluntary Sector website and everyone is encouraged to register

Networking events are held on a regular basis at Community Centres the next ones being:

30 September at Glasshoughton  
25 November at Crofton Community Centre  
03 February 2011 at Kinsley Community Centre

We need to engage to advise stallholders what is needed at these events. It was asked how we could make these events work better for us and to promote them in a clear, defined way.

Claire Bracewell co-ordinates the National Training Strategy Grant, which is a Government Grant to pay for training for providers in the independent/voluntary sector. Rebecca suggested that it would be a good idea to send information re safeguarding to be distributed during the training sessions.

It was also suggested that through Claire advice from Louise Hamilton be sought re MCA, DOLS and Human Rights and what would be the best way forward to impart this information as these are difficult areas for people to understand. This could be achieved through a presentation. Claire's training sessions are very well attended as the training is free and providers are aware that they need to attend if they want the Council's business. It would be an opportunity to make people aware of obligations and legislation.

Hazel offered to help to distribute information.

Contract Section are not aware of all non-contractual providers – Jonathan Brailsford could help with this information but it will be a very large undertaking. It was suggested that work be done with Learning Disabilities initially and then rolled out to other areas.

#### 4. **DRAMA – HATE CRIME PROJECT**

Funding has been approved for four sessions of the Disability Hate Crime Drama at a cost of £8,600. As yet a venue has not been identified and Rebecca said that Sara Pearson could assist with venues and suggested that Sara along with Emma Goodway to be invited to next meeting

Later: Vince Knight after consultation with Kath Maskill has agreed to co-ordinate these. Both Emma and Sara have been invited to the next meeting – both have accepted.

#### 5. **UPDATE OF DELIVERY PLAN**

After discussion it was decided to take out Personalisation from the Delivery Plan.

Rebecca suggested that the group should focus on smaller targets and do these well, to be clear about what can be managed and achieved. At the next meeting to look at objectives to focus on in the next six months.

**6. HOT GROUP FEEDBACK**

Jim made a presentation about Safeguarding at the HOT Group on the 28 April. The Partnership Board is looking at venues and any suggestions to be made through Rainbow. The drama on Hate Crime was discussed and Jim asked for suggestions on where two of these could be held.

**7. ANY OTHER BUSINESS**

It was suggested that a service user representative be part of the Safeguarding Delivery Group, the right person needs to attend, topic appropriate. Marie Gibb has included people successfully in the past. Debbie Gittins to ask for a volunteer to attend as Debbie is in the best position to bring someone along to the meeting.

Also to invite a hate crime expert and to split the agenda. To discuss Hate Crime first and to give a view about how it was delivered.

To identify an agenda item for the next meeting – what do members of the group want to focus on.

To strengthen links with Carers Group.

Don Clark would like to bring someone who has been through the Criminal Justice System to give details on how they were dealt with during the court procedures. It is felt that someone who has been through the system is better placed to give an opinion.

Don Clark also advised that he has resigned from Cloverleaf but is still involved in a volunteer capacity.

**8. DATE AND TIME OF NEXT MEETING**

Tuesday, 03 August 2010, Meeting Room 2, Grange View, Annie Street, Outwood, Wakefield.