

**PARTNERSHIP BOARD DELIVERY GROUP  
PEOPLE WITH AUTISTIC SPECTRUM DISORDER**

**15<sup>th</sup> January 2010**

**11.30 – 1.00**

**Conference Room 1 Calder Vale Road, Wakefield.**

**PRESENT**

Rebecca Squirrell	Family Services
Jim Leyland	Family Services
Anne McAreavey	SWYMHT
Caroline Slater	WMDC
Kate Pearson	WMDC
Karen Bulmer	Robinia Care
Rachael Margrave	Back in Touch
Stephanie Gibson	WDPCT
Karen McGuire	Service User Representative
Gillian Quinn	Cloverleaf Advocacy
Margaret Short	Carer

**APOLOGIES**

Jayne Gilmour	Family Services
Ann Rutter	SWYMHT
Ann Shepherd	Highfields

**1. Minutes of meeting held on 30<sup>th</sup> November 2009 and matters arising**

**Autism Alert Cards**

- Becky brought along Autism Alert Cards for people to look at and to consult with people about what they think about them. Cost implications would need to be looked at before any are ordered.
- The Autism Society currently send out packs, to individuals, which contain the cards.
- There will need to be a lot of work with support carers and families to promote the cards for free.
- Caroline Slater said that they could be promoted on the WESAIL information line
- Karen Bulmer said that in Birmingham training had taken place for the Police to make them aware of how to deal with people carrying an alert card. Karen agreed to find out more about this.
- Gillian Quinn to take to social group and see what they think about it.
- Kate Pearson agreed to take it to a group of younger people, i.e. Oakfield Park / St Thomas a Becketts.

### WESAIL Service

- Amendment to minutes – Catherine Lacy manages 3 key workers.
- Caroline Slater gave an update on the service.
- Caroline to send a flyer with information to Judith Black for circulating to the group
- Caroline will send flyer to schools, Ipoint, GPs, social workers, colleges.
- Omar Shefta, Information officer, is updating information on FI web site. Work going on to make sure more comprehensive. Send anything relevant to Omar who is developing information network (over 200 families and professionals on network).
- Working on second news letter
- Launch for professionals 27<sup>th</sup> January at Wildcats.
- Looking to develop staff to do short time support and interviews. To support young people going through transition.
- Interviewing for child and family post (role around reviewing some of support packages)
- Have identified money for year, working hard to increase Liaison Health Visitors posts, 2 days / week x 2 days each. Have identified money to increase to 4 days per week. Focus on providing short term support for those families who have not had support in past.

## **2. DELIVERY PLAN**

### Item 1

- JB to invite Sue Sharp

### Item 2

- No further information

### Item 2b

- Paradigm have been commissioned to do the Autism Needs Analysis along with Complex Needs analysis. They could not do the piece of work in time they specified in their original proposal. The time has been increased and agreed fixed price.
- Becky and Gillian meeting with Paradigm on 2<sup>nd</sup> February.
- Work should be started middle of February. They may be in touch with members of the group on an individual basis. Asked for final report end of March.
- People who are already diagnosed might when asked say that one of things they need is a quicker pathway to diagnosis and more diagnostic services.
- Any suggestions about how best to reach people please pass on to Becky or Gillian.

- Paradigm could be asked to promote work in GP practices, i.e. leaflet or flyer in surgeries.

Item 3

- No other specific services being developed.

Item 4

- Gillian established social group recently, looking at branching out and having self advocacy group. As a starting point need to make sure that people who do not have communication skills and those with more complex needs are included as well.
- Agreed as group happy that we leave work that Gillian is doing until we get outcome of needs analysis.

Item 5

- Achieved

Item 6

- Review after needs assessment

Item 7

- Jim Leyland informed the group that this post is going out for a 12 month full time secondment. If we cannot match skills then we may have to look outside. Needs analysis will identify what we want from the role.

Item 8

- Jim Leyland and Caroline Slater working on a pathway. Pathway has been to DMT. Take to SP's group end of this month.
- Transitions champion Alan Stewart.
- Looking at all recommendations that have come out from previous reviews.
- Invite Jan Bray to come for a discussion about her role.

Item 9

- No update. Ask Jayne at next meeting. Need to think about what we want from our providers before we go out to them.

Item 10

- Jim and Becky to meet with other groups

Item 11

- Not moved forward yet.  
Stephanie Gibson suggested some health indicators should be included in needs assessment to give a better picture of what is required in terms of health needs of people's autism.

Item 12/13

- Will come out of needs assessment, further decisions to be taken.

**3. LDDF**

Money to improve services to people with LD and autism. We as a group are entitled to apply for a sum of money to support delivery plan. Needs assessment will identify what money we need to spend.

Propose Jayne puts together bid to board to cover future work for this group for year so that they can set aside some money.

**4. ANY OTHER BUSINESS**

Gillian putting together first edition of newsletter. If anybody has any information please send to Gillian by email. Deadline within next two weeks.

**5. NEXT MEETING**

The next meeting will be held on the 24<sup>th</sup> February 2010, 11.30 – 1.00 in Conference Room 1, Calder Vale Road, Wakefield.