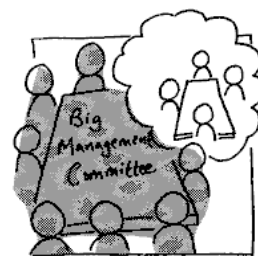


Wakefield Learning Disability
Partnership Board
Employment Delivery Group
www.wakefieldldpb.org.uk



Time: 2pm — 3:30pm

Date: Tuesday 23 June 2010

Venue: Meeting room 82 Batley Road

Present: Lisa Willcox — Modernisation and Development Manager (Chair)
Rebecca Squirrell — Learning Disability Partnership Manager
Sara Pearson — Admin Co-ordinator Valuing People
Alan Stewart — Transitions Champion
Claire Rhodes — Millennium Service User
Ann Lindop — Millennium Care Services
Gemma Weatherill — Sparkling Clean
Julie Darnbrough — Back in Touch
Sue Kennedy — Jobcentre Plus
Christine Herbert — Team Manager CTLD South
Vicky Richardson — Senior Officer, Employment
Sheela Vara — Exemplar Employer Lead
Mehal Shah — Oakfield Park
Kelly Fisher — Oakfield Park

Apologies: Guy Harrison — Social Enterprise Project Leader
Jayne Gilmour (Chair) — Service Manager Strategy and Business Development
Ruth Liley — Special Needs Co-ordinator Wakefield Connexions
Vicky Hyde — Service Manager, Mencap.
Sharon Watson — Service Manager Provision Disabilities

1. Introductions and Apologies

Apologies listed above.

Mehal and Kelly have come to talk about Project Search.

2. Minutes and matters arising

The minutes of the meeting on 12 May were agreed as a true record.

CTLD representation — Christine Herbert is the representative.

Assessment document — There is now a separate document for CTLD staff to complete about employment aspirations. Once completed it is sent to Jayne.

Film proposal — Vicky Richardson brought a proposal to the last meeting for Yew Tree to make a DVD about getting a job. The group agreed that there is already a lot of information about this that we could use on the internet, so we don't need to go ahead with the proposal.

PSA16 funding — Sheela Vara is the new Exemplar Employer lead. She will talk about her work later in the meeting.

Dr B's in Harrogate — Vicky has contacted them to find out how many people have managed to get a paid job after doing the training and is awaiting a reply.

Transitions pack — Lisa has changed the wording in the benefits section and is just waiting for Kate Pearson to send through the amended version.

Change People — Julie said it would be really useful if we could buy the DVD, which is a practical guide for employers. As agreed at the last meeting we will invite Change to the next meeting.

Day Opportunities — Vicky contacted Day Opportunities to find out if they had anyone needing 1 to 1 support and was told they didn't have anyone at the moment. Christine agreed to look in to this as she is aware that some people are on 1 to 1 support.

Assistive technology — Vicky passed Julie's contact details to John Wallbank as he is really interested in how assistive technology could be used for people in work styles.

3. Oakfield Park Training for Employment

In March 2010 Kelly and Mehal went to Cincinnati to see how Project Search worked and they brought a DVD for the group to watch.

In America when young people reach 18 they have to go on a work placement where they are supported by a job coach for 1 year. This enables them to have work experience in a real working environment. Quite often this leads to a permanent job at the end of the placement as the organisation that the individual has been working in has already trained them to do the job.

Valuing People Now has pilots set up for Project Search so we will see what happens before we decide whether to do something similar in Wakefield.

The group talked about this in detail and identified a gap for young people still in school. We need to raise employment aspirations and carry out more work preparation/experience.

Mehal said Oakfield Park will be carrying out a progressive pathway for 12 young people in their school and Kelly will be supporting them in work placement.

The group decided that the first step will be for Mehal and Kelly to meet with Julie, Vicky Richardson and Vicky Hyde to identify how their services might overlap or be able to work with young people to raise employment aspirations before they leave school. Vicky and Julie will feed back to the next meeting about whether there are any gaps which need to be addressed.

4. JobMoves

JobMoves is a new scheme that could make it easier for people to move house so they can take a better job. Please click on the following link to find out more. <http://www.jobmoves.org.uk>.

5. Project Updates

Exemplar Employer lead — Sheela Vara

Sheela will be working closely with housing and health organisations and the Police to look at creating jobs for her target of 40 people with learning disabilities or mental health issues and 10 other people that are socially excluded. This will be an extremely challenging role, especially with the financial situation.

She has already met with Julie to discuss job carving for people using their service and she will be meeting with Vicky Hyde shortly to do the same.

Positive Opportunities contract — Julie Darnbrough

Julie sent out an update with the agenda and she also brought 2 case studies of people who now have a job and had never worked before.

Mental Health Matters have got some funding to help 68 people with mental health problems in to work between now and next June, 24 of which must be 16 hours or more a week.

Multitaska

1 more person has started work at Multitaska and they are securing more contracts so it's going well. They recently had a positive contract monitoring meeting.

Claire Rhodes talked about her job at Multitaska and all the different things she has to do. She really likes working there.

Millennium — Ann Lindop

Ann is trying to help service users think about getting a job and what they want to do.

Employment Team — Vicky Richardson

Vicky passed round an update. Please see attached.

3 people have completed travel training. They have had a lot of people interested in doing the training so Mark has got some help to do this. Vicky will invite Mark Hale to the next meeting to give an update.

There will be a work style opportunity soon at Newton Bar in the garage and York Villas and Wasdale children's services have offered opportunities. Vicky will give an update next time.

Vicky has 2 more work style placement meetings next week and 4 people's placement will finish in August.

Another member of staff will be joining the team in July.

Roadways

Vicky sent her apologies for the meeting today.

Rebecca met with Vicky recently to finalise year end figures which exceeded expectations. The contract has been extended to the end of March 2011.

Sparkling Clean — Gemma Weatherill

Gemma has been in the Opportunities shop in Wakefield during Carers Week to try and get some new cleaning contracts and a lot of people were interested. She will also be in the shop Monday, Wednesday and Friday during learning disability week.

Hannah and Gemma will be finishing shortly so 2 more people will be taking over soon.

Thornes Park — Plants, flowers and herbs have been for sale in the Opportunities Shop during Learning Disability Week. There has been an increase in sales but there are issues around sustainability of the business. Family Services and Environment Services are meeting soon to discuss how to support the project and resolve the issues.

Job for the Future Fund — This will finish next year.

6. Any other business

Employment and Housing Event on 03 June — Please click on the following link to read the notes. http://www.wakefieldldpb.org.uk/NR/rdonlyres/B8B69D74-E08A-4AB1-8974-F57B78A7E3FF/0/Notes_Employment_and_Housing_Event_030610.pdf

Regional Valuing People Team — They have commissioned the National Development Team for Inclusion to work with local authorities to produce high quality employment plans. The group thinks support around working with people with complex needs would be really useful.

7. Date of the next meeting

Wednesday 04 August 2010, 10am in the meeting room at 82 Batley Road.