

Wakefield Learning Disability Partnership Board
Carers Delivery Group
www.wakefieldldpb.org.uk

- Date:** Thursday 17th November 2011
- Time:** 10:30am
- Venue:** Committee Room C County Hall
- Present:** Chris Clark – Carers Wakefield and District
Lucy Horobin – Learning Disability Carer Support Worker
Don Teal – Carer
Barrie Warner – Carer and Learning Disability Partnership Board Member
Margaret Short – Carer and Learning Disability Partnership Board Member
Margaret Sparks – Carer and Learning Disability Partnership Board Member
Mr Chadwick - Carer
Mrs Chadwick – Carer
Jayne Gilmour – Service Manager Care and Support Transformation
Sara Pearson – Partnerships Co-ordination
Mrs Ashrafi – BME Carers and Learning Disability Partnership Board Member
Duncan Smith – Transformation Team Manager - Modernisation and Partnerships
Jon Rigby - Carer
- Apologies:** Leona Batty – CTLD West Manager
Anne Peat – Carer
Judith Arnott – Carer
Tony Walker – Carer
Tracy Johnson - Carer
- Copy for Information:** Christine Gatley – Carer
Mandy Clifton – Carer
David Clifton – Carer
Margaret Thickett – Carer
Mary Hick – Carer
Tony Hick – Carer

Mandi Gay – Carer
Susan Ward - Carer

1. Introductions and apologies

Apologies listed above.

Chris welcomed Jayne Gilmour, Duncan Smith and Di Button to the meeting. They have come for the Advocacy Consultation agenda item.

Shared Lives consultation – The review has now been finished and Jayne is gathering information and the findings together. Duncan will bring this to the January meeting for consultation.

2. Minutes of the last meeting

The minutes of the meeting on Thursday 6th October 2011 were agreed as a true record.

3. Matters arising

CTLD structure and re-organisation – Transformation and Commissioning Team structures still have to be decided.

Role of the group – Group members told Jayne Gilmour in the last meeting that they want more engagement and communication in the decision making process.

Chris will bring key areas for action and terms of reference for the group to the meeting in January.

Carer involvement in staff training – Vince Knight came to the last meeting to discuss how carers could contribute to staff training. He identified areas where he thought carer involvement was particularly important, especially around challenging behaviour, autism and staff induction.

Please see attached training programme that Vince agreed to circulate so members can look through and discuss the level of carer involvement.

4. Advocacy consultation

Duncan thanked the group for the invitation to put forward the findings and proposals for the advocacy service.

Please see attached presentation.

The group agreed that advocacy is important and carers are really concerned about who will speak up for their son or daughter when they are no longer able to. Jayne said this should be picked up in the review and planning process.

Barrie wants to know if his time would be best spent at the Partnership Board or with Healthwatch. Jayne said Healthwatch will have a statutory duty to listen to the views of people with learning disabilities and carers, so they influence decisions. Jayne will be putting together the service specification for Healthwatch and has agreed to include clear specifics for involving people with learning disabilities and carers. She will send this to the group for approval and agree a transition process when the LINK changes to Healthwatch.

Jayne asked the group if they could gather other carers views, using a questionnaire that Di agreed to put together. Lucy asked if the questionnaire could be ready in time for her to take to the BME ladies group on 24 November.

Mrs Ashrafi raised the issue of how to address/access BME families who might need advocacy. Jayne said this will be considered as part of the review of the service.

Wakefield Council has already started looking at budgets for next year and Barrie asked for carers to be involved if there are any proposed cuts to front line services.

5. Financial statements – feedback from Vicki Hughes

Vicki sent the following update.

“I have not had a response to confirm the new letter is ready to send out. I have followed this up and will be able to post copies out once I have had confirmation”. “I am sorry for the delay”.

Chris agreed to chase this up.

6. Carers Development Day 2012

Content of the day will be discussed in the next meeting. The group wanted the day on Wednesday 25 April but there wasn't a room available. This has now been booked in for **Thursday 26 April** 10am to 2pm and will be in the Kingswood Suite in the Town Hall.

7. Guest speakers for next year

The group agreed to invite the main providers to meetings next year, so carers know what services are available in Wakefield. This will include Choice Support, Millennium Care Services, Dimensions and Alternative Care.

8. Any other business

- ◆ **Acute Liaison Nurse** – At the last Patient Experience Group meeting, Marie Gibb presented the evaluation of the Acute Liaison Nurse post. Everyone agrees this post is essential but they can't decide who will fund it.

2 people from the LINK were also at the meeting and they said they are happy to help in any way they can to achieve a positive outcome for this post. They are willing to take up any other issues the group may have and they will be attending some of the Patient Experience Group meetings next year.

Jon Rigby has seen the good work first-hand when Peter Kirwan supported a lady with learning disabilities in Intensive Care.

Please see attached Acute Liaison Nurse evaluation.

Sara will invite Marie Gibb and Peter Kirwan to the next meeting to present the evaluation. She will also invite Irvine Archer from LINK

- ◆ **Carers Rights Day** – Friday 2nd December. Carers Conference 10am to 3pm at Wakefield Trinity Wildcats.
- ◆ **One World Christmas Concert at Wakefield Cathedral** – Please see attached flyer for the concert on 18 December.

9. Next meeting

The next meeting is on Thursday 19th January 2012 in Committee Room C in County Hall.

Meeting dates for the rest of 2012 up to end of March 2013

Thursday 1st March 2012 Gerry Byrne Room County Hall

Thursday 12th April 2012 Lofthouse Suite Town Hall

Thursday 24th May 2012 Old Court Room Town Hall

Thursday 5th July 2012 Room 1 Town Hall

Thursday 16th August 2012 Lofthouse Suite Town Hall

Thursday 27th September 2012 Lofthouse Suite Town Hall

Thursday 8th November 2012 Lofthouse Suite Town Hall

Thursday 20th December 2012 Lofthouse Suite Town Hall

Thursday 31st January 2013 Lofthouse Suite Town Hall

Thursday 14th March 2013 Lofthouse Suite Town Hall

All the meetings start at 10:30am and finish about 12:30pm